

# HOMESTEAD EXEMPTION FILING INSTRUCTIONS

To receive homestead exemption, a taxpayer shall be required to file an application for homestead exemption with the county assessor in which their property is located. [Click for County Assessor's Listing](#) For any questions or comments, please call 713-1235, or [e-mail](#) us.

**Part One Applicant** Complete the applicant and spouse name, SSN, physical address, real estate account number and the legal description.

The legal description and account number may be obtained from your deed, or the Assessor's Website: <https://assessor.oklahomacounty.org/203/Search-Property-Records> . Any single person of legal age, married couple and their minor child or children, or the minor child or children of deceased person, whether residing together or separated, or surviving spouse shall be allowed under this Code **only one homestead exemption in the State of Oklahoma.**

The definition of a legal Oklahoma resident is a person domiciled in this state for the entire tax year. "Domicile" is the place established as a person's true, fixed, and permanent home. It is the place you intend to return to whenever you are away (as on vacation abroad, business assignment, educational leave or military assignment). A domicile, once established, remains until a new one is adopted.

If you had Homestead exemption on a previous address, mark "yes" and list the address. **(All previous homestead exemptions must be removed from the prior homestead address in order to be granted a homestead exemption.)**

**Part Two Ownership** Select the appropriate box and complete Part A\*\* for the current year or Part B for the following year. The applicant must own and occupy the property as their actual residence on January 1st in order to receive homestead exemption for the current year.

Ownership of the property must be executed on or before January 1st and recorded in the office of the County Clerk on or before February 1st in order to receive homestead exemption for the current year.

\*\*A homestead exemption will be granted for the current tax year only if the application is filed on or before March 15 of such year or within thirty (30) days from and after receipt of notice of valuation increase. If an application for a homestead exemption is filed after March 15<sup>th</sup>, the county assessor shall, if such applicant otherwise qualifies, grant the homestead exemption beginning with the following tax year.

**Part Three Signature** List your complete mailing address, phone number, email address if applicable, sign and date your application.

**Mail your completed application to:**



Larry Stein  
Oklahoma County Assessor  
320 Robert S. Kerr Ave. Rm. 313  
Oklahoma City, OK 73102

Applications for the additional homestead exemption and senior valuation freeze are available from January 1 to March 15 or within 30 days from and after receipt of notice of valuation increase.\*\* For more information, please review the Oklahoma County Assessor's website at: <https://assessor.oklahomacounty.org/255/Homestead-Exemption> .

**Note:** Once homestead exemption has been granted, you will not need to re-apply unless you change your citizenship, residence, or ownership. We will mail out a homestead receipt confirming your homestead exemption the following year and each year thereafter, provided that the homestead exemption has remained in place.

Reference

**OTC**

**921**

Revised 6-10-2020

# APPLICATION FOR HOMESTEAD EXEMPTION

Return to: Larry Stein - Oklahoma County Assessor

320 Robert S Kerr Ave RM 313

Oklahoma City OK 73102

**Tax Year**

2021

2022

**PART ONE**  
**Applicant**

**Physical Location Address:** \_\_\_\_\_ **Account Number:** \_\_\_\_\_

Name: (Last) \_\_\_\_\_ (First) \_\_\_\_\_ (MI) \_\_\_\_\_

Applicant Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Marital Status: Married  Single  Separated  Divorced  Widow

Spouse: (Last) \_\_\_\_\_ (First) \_\_\_\_\_ (MI) \_\_\_\_\_

Co-Applicant Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

**Legal Description:** Lot \_\_\_\_ Block \_\_\_\_ Subdivision \_\_\_\_\_

PLEASE MARK THE APPROPRIATE BOX...

Y  N Are you a legal resident of Oklahoma?

Y  N Do you currently, or did you in the previous year, have homestead exemption in this State?  
If so, list Address \_\_\_\_\_ City \_\_\_\_\_ County \_\_\_\_\_

Y  N Is any part of the described property used as commercial?

PLEASE MARK THE APPROPRIATE BOX...

Y  N Did you own this property on or before January 1, 2021?

Y  N Were you occupying this property as your place of residence on January 1, 2021?

Y  N Was or will your deed or other evidence of ownership be of record with the County Clerk's Office on or before February 1, 2021?

**NOTE: (If today's date is after March 15, 2021, or you answered "no" to any question in section "A," you may not qualify for this year's exemption. To apply for next year's exemption, complete section "B" of this application.)**

**PART TWO**  
**Ownership**

PLEASE MARK THE APPROPRIATE BOX...

Homestead exemption cannot be approved if you do not own and occupy the subject property as your place of residence on January 1<sup>st</sup> each year the exemption is applied, including the year of application.

Y  N Do you own this property?

Y  N Will you to the best of your knowledge, own and occupy this property as your place of residency January 1, 2022?

Y  N Will your deed or other evidence of ownership be of record with the County Clerk's Office before February 1, 2022?

**PART THREE**  
**Signature**

Under penalty of perjury, I the undersigned, affirm that all information provided and herein contained are true and correct to the best of my knowledge.

Mailing Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Daytime Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Applicants Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Approved beginning \_\_\_\_ tax year.

Disapproved/Reason \_\_\_\_\_

Deputy \_\_\_\_\_ Date \_\_\_\_\_